



### Community service request and requirements

Dear Life Orientation learner

As part of the Life Orientation subject requirements of the of the Independent Examination Board (IEB), you are required to do **at least 20 hours** community service. This means voluntary involvement in a **non-profit organisation that serves the broader community (not your school community)**. This **does NOT include service to your school community**, such as being a first aider or being part of the Going Green committee. However, community service that serves **organisations outside of school**, but which are organised through the DSK KIDS club, are accepted. The Community service task needs to be completed between Grade 10 and 12 and counts 10% of your portfolio mark. The **final deadline for your 20 hours is the last day of Term 2 in your Grade 12 year**.

As proof of having done voluntary community service, each learner must:

- a.) Fill in the provided **time logbook** sheet after each community service visit
- b.) Upon completion of the 20 hours, obtain from the **organisation an official letter or certificate** of community service which must include on it:
  - the organisation's letter head
  - the organisation's telephone number and e-mail address
  - the organisation's official stamp (if possible)
  - the full name and signature of the person who you reported to during each visit (it need not necessarily be the manager)
  - the telephone number and e-mail address of the person to whom you reported during each visit
- c.) Complete the **written reflection piece**, which follows the format provided (failure to complete the reflection piece will result in you receiving 0% for the community service task).

Should you have any queries, please contact Ms Nanette Olivier: [nanetteolivier@dsk.co.za](mailto:nanetteolivier@dsk.co.za)

Kind regards

*Nanette Olivier*

HOD Life Orientation